



Planning Department
209 E. Kern Street
Taft, California 93268
(661) 763-1222 Ext. 15

APPLICATION FOR SIGN PERMIT

Application No: _____ Date Received: _____ Fee Paid \$: _____

Receipt No: _____ Received by: _____

Application Information

Business Information

Applicant's Name: _____ Name: _____

Telephone Number: _____ Telephone Number: _____

Cell Number: _____ Cell Number: _____

Mailing Address: _____ Mailing Address: _____

Sign Description (check all that apply):

- | | | | |
|-----------------|--------------------------|-----------------|--------------------------|
| Free Standing | <input type="checkbox"/> | Pole | <input type="checkbox"/> |
| Wall | <input type="checkbox"/> | Changeable Copy | <input type="checkbox"/> |
| Ground/Monument | <input type="checkbox"/> | Double-faced | <input type="checkbox"/> |
| Painted on Wall | <input type="checkbox"/> | Marquee | <input type="checkbox"/> |
| Illuminated | <input type="checkbox"/> | Under Marquee | <input type="checkbox"/> |

Other (Describe): _____

Text of Sign: _____

Valuation of Sign: \$ _____

Submit **two copies** of the following drawings and details:

- Site plan showing all existing and proposed signs on property.
- Wall Elevations with dimensions and sign locations.
- Drawing(s) depicting height, width, and depth of proposed sign(s). Include details showing how sign is attached to wall or ground.
- Drawing(s) of proposed sign showing text, logos, colors, etc, with dimensions.
- Electrical and Structural Engineering details.

All the above information is true to the best of my knowledge.

Applicant's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

Processing: Upon submittal of a complete application, staff will process in accordance with City Ordinance. Applicant is required to obtain approved sign permit prior to installation of sign(s).

CHAPTER 24

SIGNAGE REGULATIONS

SECTION:

| | |
|----------|---|
| 6-24- 1: | Purpose |
| 6-24- 2: | Authority |
| 6-24- 3: | Administration |
| 6-24- 4: | Sign Standards |
| 6-24- 5: | Prohibited Signs |
| 6-24- 6: | Temporary signs |
| 6-24- 7: | District Standards; Generally |
| 6-24- 8: | R-S, R-1 And R-2 Districts |
| 6-24- 9: | R-3 And R-4 Residential Districts |
| 6-24-10: | C-1 and C-2 Commercial Districts |
| 6-24-11: | Shopping Centers |
| 6-24-12: | M-P, M-1 And M-2 Manufacturing Districts |
| 6-24-13: | Dilapidated, Non-complying Signs |
| 6-24-14: | Abandoned signs |
| 6-24-15: | Nonconforming Signs |
| 6-24-16: | Inspection; Construction Code Conformance |

6-24-1: **PURPOSE:**
 The regulations set out in this Chapter are designed to reduce visual pollution and enhance property values of all those residing or conducting business within the City. While making signs and advertising displays more attractive and effective, it further promotes the public health and safety of persons driving, walking and parking in Taft. The intent of this Chapter is to assure the placement of signs to identify, not to clutter or distract. (Ord. 678-00, 3-7-2000)

6-24-2: **AUTHORITY:**
 The City Council adopts these amendments pursuant to the California constitution, article XI which authorizes local agencies to exercise their police powers to enact regulations to promote the public health, safety and welfare of the community and pursuant to California Government Code section 65800 et seq., which authorizes cities to enact regulations concerning planning and zoning issues and California Government Code sections 38771, 38773.5 and 38775 which authorize local agencies to declare conditions that constitute a nuisance and to prohibit encroachment upon public property. (Ord. 678-00, 3-7-2000)

6-24-3: **ADMINISTRATION:**
 (A) Compliance Required: No person, business, organization or entity of any kind whatsoever shall place, erect or maintain or cause or allow to be placed, erected or maintained any sign or sign structure contrary to or in violation of any of the provisions of this Chapter.

(B) Sign Permits And Review:

1. Permits Required: No sign or sign structure shall be placed, erected or maintained within the City without prior issuance of a sign permit unless such sign is specifically exempted by this Title or by other city ordinance. Building and electrical permits may also be required. Signs or sign structures placed, erected or maintained without all required permits and not exempted by this Title or by other City ordinance shall be deemed unlawful.
2. Permit Applications: Applications for sign permits or for approval of planned sign programs shall be made on forms provided by the Director of Planning or a designated representative thereof and shall be accompanied by plans and exhibits as required. Upon receipt of a sign application, the Planning Director or a designated representative shall inform the applicant as to the completeness of the submittal and of additional materials required, if any. No sign application shall be forwarded to the appropriate reviewing authority for approval; approval subject to modification; or denial until the applicant has submitted a complete application.
3. Review and Decision: The reviewing authority shall determine if the proposed sign or planned sign program conforms to the provisions of this Chapter and shall approve, approve subject to modification and/or conditions or deny the sign application based on such conformance or non-conformance.

(C) Written Authorization: Written authorization shall be required from both the owner, authorized agent or person having the beneficial use of the building, structure or land upon which a proposed sign or sign structure is to be placed, erected or maintained and from the business owner or an authorized agent thereof prior to placing, erecting or maintaining such sign or sign structure on any property within the City.

(D) Review Responsibilities:

1. Planning Director: The following signs shall be reviewed by the Planning Director or a designated representative thereof:
 - (a) All initial planned sign programs.
 - (b) Freestanding directional signs.
 - (c) Any Sign requiring a permit as required by the provisions of this Title.
2. Planning Commission:
 - (a) For all uses of property designated with the precise development zone.
 - (b) For all uses of property governed by a conditional use permit.
 - (c) For shopping centers of fifteen thousand (15,000) square feet in floor area.
 - (d) For all instances where variance from the standards contained in this Title is requested.
 - (e) For all instances in which signage is part of a development application requiring Planning Commission review and approval.

(E) Interpretation: in all sign permit applications in which a matter of interpretation arises, the more specific definition or the more rigorous standard shall prevail. Whenever the Planning Director or a designated representative determines that any provision of this Chapter is uncertain or ambiguous, the issue shall be referred to the Planning Commission for interpretation.

(F) Appeals:

1. Appeals to decisions regarding signs shall be filed and reviewed pursuant to applicable provisions of this Title except that the Planning Commission shall consider appeals of all staff decision relating to this Chapter provided that such appeal is filed with the City Clerk within ten (10) days of the decision being appealed.
2. Provisions of this Chapter shall govern Planning Commission proceedings related to appeals filed hereunder.

(G) Variances: Variances from the requirements of this Chapter shall be in accordance with the provisions of Chapter 26 of this Title. In addition to the findings required by law, the following additional findings shall be made prior to approving a variance for signs:

1. The site has a unique character or features that cause visibility problems, thus causing undue economic burden or business hardship; and
2. No other proposed signing alternative or design would be feasible or would provide reasonable signage in accordance with provisions of this Chapter; and
3. The proposed sign does not create a traffic hazard; and
4. The proposed sign does not create a visual blight to the community; and
5. The proposed sign does not adversely affect adjacent properties; and
6. The proposed sign is in compliance with the provisions of this Title in regard to regulations apart from those imposed by this Chapter.

(H)