



**Planning Department
209 E. Kern Street
Taft, California 93268
(661) 763-1222 Ext. 15**

OFFICE USE ONLY

Application No: _____ Date Received: _____ Fee Paid \$:60.00
Receipt No: _____ Received by: _____

APPLICATION FOR HOME OCCUPATION PERMIT

Applicant: _____ Phone No: _____
Mailing Address: _____ Cell No: _____
Property Owner: _____ Phone No: _____
Mailing Address: _____ Cell No: _____

Home Occupation Site Information

Home Occupation Address: _____
Assessor's Parcel Number(s): _____
General Plan Land Use Designation: _____
Zoning District: _____
Name of Proposed Home Occupation (Business Name): _____

Describe Business in Detail: _____

Please provide the following information:

Days per week of home occupation: _____
Hours per day of home occupation: _____
Name and number of employees (including self): _____

Number of deliveries of goods or materials to home (week/month): _____

Number of customer visits to home per week: _____

Machinery, equipment, and tools used: _____

Location and types of materials stored and used: _____

Vehicle and trailers used (number, type and size): _____

Processing: Upon submittal of a complete application and payment of fee, staff will process this application in accordance with City Codes. Upon approval, applicant will be required to sign the acceptance portion of this application and obtain a City Business License (if applicable).

6-5-12(B) HOME OCCUPATIONS

1. Purpose:

The regulations set out in this subsection (B) are designed to establish criteria under which residents can operate a home occupation. In order to establish a home occupation, the applicant shall submit a home occupation permit application for approval by the Planning and Building Director. The Director will determine if that operation of a home occupation is consistent with the requirements of the Taft Zoning Ordinance and is in accordance with the procedures herein set forth.

2. Application Contents:

An application for a home occupation permit shall include the following:

- Name and address of the applicant.
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- Name(s) and address (es) of the property owner(s).
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- Assessor's parcel number(s)
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- Description of the home occupation including:

- (1) Trade name of business title;
- (2) Resale number, if any;
- (3) Detailed description of the proposed occupation; and
- (4) Tools, machinery or equipment required or used in the practice of the home occupation commercial vehicles normally associated with residential uses.

3. General Standards:

All home occupations shall adhere to the following standards:

- The home occupation shall not involve the use of commercial vehicles for the delivery of materials to or from the premises beyond those commercial vehicles normally associated with residential uses.

- The home occupation shall be confined to an enclosed structure.
- Use of utilities and community facilities shall be limited to that normally associated with residential purposes.
- The home occupation shall not create noise, dust, vibration, smell, smoke, glare, electrical interference, fire hazard or any other hazard or nuisance.
- No sign, other than real estate tract offices, golf courses, or country clubs, shall be permitted as set forth in subsection 6-5-2(F) of the Taft Zoning Ordinance.
- If the home occupation is to be operated by a tenant of the property, notarized written permission from the property owner for the use of the property for the home occupation shall be submitted.
- Storage or use of chemicals, solvents, mixtures, or materials that are corrosive, toxic, flammable, an irritant, a strong sensitized of other similar materials shall not be allowed as part of a home occupational.
- Public advertising (e.g. handbills) shall only list a phone number, home occupation operator's name, post office box, and description of business or service. Location information shall be limited to the City of Taft. Business address or location is not allowed in any public advertising.
- Operation hours of a home occupation shall be between 7:00 A.M. and 8:00 P.M. the home occupation shall be conducted by appointment only.
- All employees, partners, or operators of the home occupation shall be members of the resident family and shall reside on the premises.
- Up to 25 percent or 250 square feet, whichever is greater, of the total floor area of the dwelling unit and related accessory structures may be used for storage of materials and supplies related to the home occupation. Outside storage of any kind related to the home occupation shall not be permitted.
- The home occupation is subject to inspection by code enforcement personnel of the City of Taft, and other authorized personnel, during regular operating hours of the business.

4. Prohibited Uses:

The following uses, by their operation or nature, may interfere with residential welfare and diminish the convenience intended for commercial zones and are, therefore, not permitted as home occupations:

- Motor vehicle repair or service.
- Hairdressers for men and/or women.
- Gun or ammunition sales, including by mail order.
- Any use precluded by subsections (B) 3. (d) And (B) 3.(g) of this application.

5. Permit Revocation:

Noncompliance with the general standards, as outlined in subsection (B) 3. of this application, may be cause to revoke the home occupation permit in question, pursuant to section 6-28-1 of this Taft Zoning Ordinance.

6. Agreement of applicant to conditions of this permit:

I, the undersigned, understand that any permit issued pursuant to this application does not grant any right or privilege to use any building or land contrary to the provisions of the City Municipal Code. I will comply with the provisions of the Taft Zoning Ordinance, as set forth in this application. I hereby certify that the information provided in this application is to the best of my knowledge, true and correct.

Applicant's Signature

Date

Owner's Signature

Date

Applicant's signature and date indicates that the applicant has read the regulations set forth in this application and agrees to abide by all of them. Any violation of these regulations will result in making null and void any city approvals for the subject Home Occupation.

Staff Comments (for office use only):

